

**DOWNLOAD DATA FILE KEY**

**Contributions and Loans File Layout**

<b>Field Position</b>	<b>Field Name</b>	<b>Description</b>
<b>A</b>	ORG ID	This is the unique ID of the recipient candidate or committee.
<b>B</b>	RECEIPT AMOUNT	Receipt Amount
<b>C</b>	RECEIPT DATE	Receipt Date
<b>D</b>	LAST NAME	Last Name of Receipt Source, if an individual person. If not an individual, the entity full name will be in LAST NAME field.
<b>E</b>	FIRST NAME	Receipt Source First Name
<b>F</b>	MIDDLE NAME	Receipt Source Middle Initial or Name if provided.
	SUFFIX	Receipt Source Name Suffix
<b>H</b>	ADDRESS 1	Receipt Source Street, PO Box, or other directional information
<b>I</b>	ADDRESS 2	Receipt Source Suite/Apartment number, or other directional information
<b>J</b>	CITY	Receipt Source City
<b>K</b>	STATE	Receipt Source State
<b>L</b>	ZIP	Receipt Source Zip Code
<b>M</b>	RECEIPT ID	This is the Receipt internal ID. This ID is unique.
<b>N</b>	FILED DATE	Receipt Filed Date
<b>O</b>	RECEIPT TYPE	This is the Receipt Type.
<b>P</b>	RECEIPT SOURCE TYPE	Type of entity that is the source of the Receipt.
<b>Q</b>	COMMITTEE TYPE	
<b>R</b>	COMMITTEE NAME	This is the name of the recipient committee.
<b>S</b>	CANDIDATE NAME	This is the name of the recipient candidate.
<b>T</b>	AMENDED	Y/N indicator to show if an amendment was filed for this record.
<b>U</b>	DESCRIPTION	This is the description provided for the receipt. This is an optional field when entering the contribution.

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<b>Field Position</b>	<b>Field Name</b>	<b>Description</b>
<b>V</b>	EMPLOYER	Receipt Source's employer displays in cases where this information is provided.
<b>W</b>	OCCUPATION	The Receipt Source's occupation in cases where this information is provided. Only used for Individual donors.
<b>X</b>	OCCUPATION COMMENT	This is the receipt source's occupation description if 'Other' is chosen for the occupation. Only used for Individual donors.
<b>Y</b>	EMPLOYMENT INFORMATION REQUESTED	Receipt Source's employment information must be reported if employer and occupation are not provided. Only used for Individual donors.
<b>Z</b>	FORGIVEN LOAN	Comment for forgiven loans